

# Food & Safety Questionnaire

# Checklist for Food Traders at Events

EVENT:

*Please complete and return the following questionnaire and checklist therefore providing information on compliance with requirements under food hygiene legislation.*

## Name of Business:

## Proprietor(s) of business:

## Address(s) and telephone no’s of proprietors

## Other contact address(s) and telephone no’s e.g. business address

## Address/ telephone no’s for correspondence

### Tel (day):       Tel (eve):

### Tel (Mobile):       Fax:

## Local authority that the food business is registered with (including address and telephone no)

## Specify in detail the types of food to be sold (please include menu)

## **Food Safety, Health & Safety and Insurance Documentation**

Please confirm that the following are current and will remain valid to the end of the event.

### Copies of these documents MUST be made available for inspection at the event:

**YES NO** (please tick)

Documented Food Safety Management System

Food Hygiene Training

Health and Safety Policy (if 5 + employees)

Risk Assessment (if 5 + employees)

Employee Liability Insurance

Public Liability Insurance

Electrical safety certificates

Gas safety certificates

## **Food Safety Checklist**

## Please tick boxes of available requirements:

Legal requirements:

* Food stored in pest proof containers
* Food contact surfaces clean and in good condition
* Food grade disinfectant available for food contact surfaces
* Clean equipment
* Wash hand basin provided with hot and cold water
* Soap or detergent for hand washing
* Facilities for the hygienic means of drying hands
* Clean protective clothing (coat, hat and hair net when handling open food)
* Hot and cold water ( or a suitable temperature) for washing tools and equipment
* Detergent for washing equipment
* Facilities available for monitoring hot and cold food
* Separation of raw and cooked foods

## **Please note that satisfying the above does not constitute full compliance with the law.**

## **The information given on this form may be checked by an inspecting officer at the event.**

## **Please ensure that your mobile/stall complies.**

## **Please return completed form to:**